



CITY OF SPENCER
OFFICE OF CODE ENFORCEMENT

PO Box 660/8200 NE 36th Street
Spencer, Oklahoma 73084
405-771-3226 phone 405-771-3228 fax

(Page 1 of 2)

BUILDING PERMIT APPLICATION: RESIDENTIAL OR COMMERCIAL

Date: _____ Permit Number: _____

Applicant: _____ Property Owner or General Contractor

Applicant's Address: _____

Applicant's Phone # _____ Email Address: _____

(BUILDING PERMIT WILL BE DELIVERED TO THE APPLICANT)

Residential Commercial

Permit To: _____ () Story _____

(Type of Improvement: New Const/Add-on/Remodel/Restoration/Detached Bldg) (Proposed Use)

At Location: _____ Spencer, OK _____ Zoning District: _____
(Number) (Street) (ZIP Code)

Legal Description: Subdivision: _____ Lot # _____ Block # _____

Unplatted Description: (OK County Record # _____)

Lot Size: _____

New Bldg Size: _____ Ft x _____ Ft x _____ Ft Room(s) Addition Size: _____ Ft x _____ Ft x _____ Ft
(Wide) (Length) (Height) (Wide) (Length) (Height)

Remarks: _____

New or Add-On Construction Area: _____ Estimated Cost of Const. \$ _____
(Sq Feet)

Owner: _____ Mailing Address _____
(Name)

Phone # _____

BUILDING PERMIT APPLICATION: RESIDENTIAL OR COMMERCIAL

(Continued)

General Contractor: _____ Address: _____
(Name) _____
Phone # _____

Electrical Contractor (Licensed With City of Spencer): _____
Phone # _____

Plumbing Contractor (Licensed With City of Spencer): _____
Phone # _____

Mechanical Contractor - Heat & Air (Licensed With City of Spencer): _____
Phone # _____

Flood Zone Designation: _____

Building Set-Back Front: _____ Ft Side: _____ Ft Rear: _____ Ft

Estimated Completion Date: _____

BUILDING PERMIT FEE: \$ _____

Date Paid: _____ Check _____ Debit/Credit Card _____ Money Order

Construction Contact Person: _____ Phone # _____

APPLICANT'S SIGNATURE: _____ DATE SIGNED: _____

BUILDING INSPECTOR/CODE ENFORCEMENT SIGNATURE: _____

Approval Date: _____

NO CONSTRUCTION SHALL BEGIN UNTIL THE BUILDING PERMIT HAS BEEN APPROVED BY THE CITY INSPECTOR AND THE BUILDING PERMIT FEE HAS BEEN PAID TO THE CITY OF SPENCER. SUBMIT APPLICATION WITH A FULL SET OF CONSTRUCTION PLANS AND A PLOT PLAN FOR NEW CONSTRUCTION AND ADD-ONS.