**CITY OF** **SPENCER**

**Special Joint City Council & Utility Authority Meeting**

**Tuesday, August 24, 2021, at 7:00 p.m.**

Pursuant to legal notice required by the Oklahoma Open Meeting Act, including posting of an agenda as required by the terms, thereof, the Spencer City Council & Utility Authority met in special session on August 24, 2021, in the Municipal Building (City Hall), 8200 N.E. 36th Street, Spencer, Oklahoma 73084.

**Minutes**

**Item No.**

1. Meeting was called to order at 5:03 p.m.
2. Roll Call and declaration that a quorum is present.

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|  | **Present** | **Absent** |
| Chairman/Mayor Calvin | X |  |
| Vice Chairman/Mayor  |  |  |
| Trustee/Council Member Williams | X |  |
| Trustee/Council Member Fair | X |  |
| Trustee/Council Member Canaday | X |  |

**A quorum was declared, and the meeting went forward.**

1. The Flag Salute by Mayor Calvin and Invocation by Trustee/Council Member Williams
2. **BUSINESS AGENDA:**
	1. Consideration, discussion, and possible action on Resolution for Special Election for Ward 4 for November 9, 2021. Cost of approximately $4000.00 per Election Board.

**Trustee/Council Member Canaday motioned to approve** action on Resolution for Special Election for Ward 4 for November 9, 2021. Cost of approximately $4000.00 per Election Board. **Trustee/Council Member Williams seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Canaday, Trustee/Council Member Fair, Trustee/Council Member Williams and Chairman/Mayor Calvin Abstain: Trustee/Council Nays:**

* 1. Consideration, discussion, and possible action on approval of Payroll and Accounts Payable for City. (GG)

Discussion: Trustee/Council Members explained the reason that she asked this to be tabled. So that she could have adequate time to look over the report. After the regular City Council meeting on Thursday, August 19, 2021, she emailed City Manager Jackson and requested additional information to assist with her review. She said that she received the information the afternoon of Monday, August 23, 2021, which she felt she didn’t have enough time to go over the information before the Special meeting scheduled on Tuesday, August 24, 2021. Council Member Williams stated that she never heard back from City Manager Jackson on Friday as she had set time to review over the weekend. City Manager Jackson explained that she was out sick and didn’t have access to email and once she arrived on Monday, she contacts the accountant and emailed the information to Council Member Williams. Council Member Williams noted that when we make decision on payroll or approval of anything fiscally her, should there be an investigation or audit of any sort, the city is not a shield to anyone of us up here on the council. In other words when we say yes if we bind and agreement for the citizens and deemed unlawful that could come after my assets and my home. So, it’s very important when we say yes, we have all the important documentation for review.

* 1. **CONTINUED**

**Chairman/Mayor Calvin motioned to approve** action on approval of Payroll and Accounts Payable for City. (GG). **Trustee/Council Member Fair seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Fair and Chairman/Mayor Calvin Abstain: Trustee/Council Nays: Trustee/Council Member Canaday and Trustee/Council Member Williams MOTION FAILED**

* 1. Consideration, discussion, and possible action on approval of Payroll and Accounts Payable for Utility Authority. (UA)

**Chairman/Mayor Calvin motioned to approve** action on approval of Payroll and Accounts Payable for Utility Authority (UA). **Trustee/Council Member Fair seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Canaday and Chairman/Mayor Calvin Abstain: Trustee/Council Nays: Trustee/Council Member Canaday and Trustee/Council Member Williams MOTION FAILED**

1. Remarks and Comments.

**No Comments**: **Trustee/Council Member Canaday**, **Trustee/Council Member Fair, Trustee/Council Member Williams,** and Mayor Calvin

6. Adjournment

**The City Council & Utility Authority meeting adjourned at 5:28p.m.**

**Trustee/Council Member Fair motioned to Adjourn. Chairman/Mayor Calvin seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Fair, Trustee/Council Member Williams, and Chairman/Mayor Calvin Abstain: Nays: Trustee/Council Member Canaday did not cast a vote, left before the vote.**

Respectfully Submitted,

Tanya Mustin

Tanya Mustin, Minute Taker