**CITY OF** **SPENCER**

**Regular Joint City Council & Utility Authority Meeting**

**Thursday, November 19, 2020 at 7:00 p.m.**

Pursuant to legal notice required by the Oklahoma Open Meeting Act, including posting of an agenda as required by the terms, thereof, the Spencer City Council & Utility Authority met in regular session on November 19, 2020, in the Municipal Building (City Hall), 8200 N.E. 36th Street, Spencer, Oklahoma 73084.

**Item No.**

1. Meeting was called to order at 7:00 p.m.
2. Roll Call and declaration that a quorum is present.

|  |  |  |
| --- | --- | --- |
|  | **Present** | **Absent** |
| Chairman/Mayor Calvin | X |  |
| Vice Chairman/Mayor Scanlan | X |  |
| Trustee/Council Member Talley | X |  |
| Trustee/Council Member Andrews |  | X |
| Trustee/Council Member Canaday | X |  |

**A quorum was declared and the meeting went forward.**

1. The Flag Salute lead by Vice Mayor Scanlan and Invocation by Chairman/Mayor Calvin
2. Citizens desiring to be heard: Citizens desiring to be heard will be given three (3) minutes to speak on any item on the agenda. Citizens must have signed up by 12 Noon the Wednesday before the meeting in order to be recognized. Public Participation Resolution # 35-07-05.

**None**

1. **NEW BUSINESS.** Discussion, consideration, and possible of New Business item/s, and direct City Staff to take appropriate action... (“New Business,” as used herein, shall mean any matter not know about or which could not have been reasonably foreseen prior to the time of posting.)

**City Manager Long reported on the information regarding the Spencer Ice Storm Cleanup. (Details in the Councils’ packet) FEMA has turned down the bid for Waste Management. For many reasons the first one is that they are requiring all municipalities, all minority business etc. and the price exceeded the average national amount for the project. Because of the timeliness of this project the City Manager Long is requesting approval contingent on the review of the City Attorney’s review and approval document. The main date is December 16, 2020 at 4 p.m. If we can get the bids end prior to City Council meeting and get on the agenda. to submit for fund. Until FEMA approve this a staging site has been put in place at Kringlen Park.**

**6. CONSENT DOCKET:** (individual items may be deleted from the Consent Docket under item #6).

 6.1. Approval/Ratification of the Joint City Council & Utility Authority meeting minutes from October 15, 2020. (GG)

 6.2. Approval/Ratification of October 2020 bi-weekly Payroll and Accounts Payables. (GG)

**Vice Chairman/Mayor Scanlan motioned to approve the CONSENT DOCKET items 6.1-6.2. Trustee/Council Member Talley seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Talley, Vice Chairman/Mayor Scanlan and Chairman/Mayor Calvin Abstain: Trustee/Council Member Canaday Nays:**

1. Discussion on items to be removed from the Consent Document. (GO & UA)

**None**

**8. BUSINESS AGENDA:** Discussion, consideration and possible action:

8.1. Employee Christmas Bonus

**Discussion: Only**

City Manager Long requesting approval to give employees a Christmas Bonus of $100. The reason for this is because the city employees has worked very hard this year of keeping the City of Spencer’s affairs in order. The Council recommended the bonus would be $110 to cover the taxes that will be deducted.

**Trustee/Council Member Talley motioned to approve Employee Christmas Bonus. Vice Chairman/Mayor Scanlan seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Canaday, Trustee/Council Member Talley Vice Chairman/Mayor Scanlan and Chairman/Mayor Calvin Abstain: Nays:**

8.2. Proposed amendment to Large Animal Ordinance.

Report is in the Council packets and presented by Mr. Eaton

**Trustee/Council Member Canaday motioned to approve Proposed amendment to Large Animal Ordinance with one acre. Trustee/Council Member Talley seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Canaday, Trustee/Council Member Talley Abstain: Nays: Vice Chairman/Mayor Scanlan and Chairman/Mayor Calvin - Motion failed will visit this item at a later date.**

8.3. Emergency Clause

**Since 8.2 motion didn’t pass there is no need to have discussions or vote on this item.**

8.4. To Amend Section 13:4 of the **GRIEVANCE PROCEDURE** in the Spencer Personnel Policy to read as follows:

**CITY MANAGER TO MAKE FINAL DETERMINATION**. The decision of the City Manager shall be final and there will be no further appeal.

**Trustee/Council Member Canaday motioned to approve GRIEVANCE PROCEDURE. Vice Chairman/Mayor Scanlan seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Canaday, Trustee/Council Member Talley Vice Chairman/Mayor Scanlan and Chairman/Mayor Calvin Abstain: Nays:**

8.5. Regarding the acceptance of Council Member, Kerry Andrews resignation, effective December 31, 2020 at 5:00 p.m.

**Trustee/Council Member Talley motioned to approve Council Member, Kerry Andrews resignation, effective December 31, 2020 at 5:00 p.m. Vice Chairman/Mayor Scanlan seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Canaday, Trustee/Council Member Talley Vice Chairman/Mayor Scanlan and Chairman/Mayor Calvin Abstain: Nays:**

8.6. Regarding the acceptance of the City Manager, Huey P. Long’s resignation, effective December 31, 2020 at 5:00 p.m.

**Discussion: City Manager Long stated that the City of Spencer is special to his family. He also stated that his resignation is for personal reason only.**

**Trustee/Council Member Talley motioned to approve the City Manager, Huey P. Long’s resignation, effective December 31, 2020 at 5:00 p.m. Vice Chairman/Mayor Scanlan seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Canaday, Trustee/Council Member Talley Vice Chairman/Mayor Scanlan and Chairman/Mayor Calvin Abstain: Nays:**

**PAUSED CITY COUNCIL TO MOVE TO UTILITY AUTHORITY MEETING: 8:29 P.M.**

**1. Meeting of the Utility Authority meeting was called to order at 8:29 p.m.**

2. Roll Call & Declaration - Quorum is still Present.

**3. CITIZENS DESIRING TO BE HEARD:** *Citizens desiring to be heard will be given three (3) minutes to speak on any item on the agenda. Citizens must have signed up by 12 Noon the preceding Wednesday before the meeting in order to be recognized.* (Public Participation Resolution #35-07-05)

**None**

**4.NEW BUSINESS:** Discussion, consideration and possible actions of New Business item’s to direct City Staff to take appropriate action. (“New Business,” as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.) (UA)

**None**

5. CONSENT DOCKET: (individual items may be deleted from the Consent Docket under item #6). Assignment

 5.1. Approval/Ratification of the Joint City Council & Utility Authority meeting minutes from October 15, 2020. (UA)

 5.2. Approval/Ratification of October 2020 bi-weekly Payroll and Accounts Payables. (UA)

**Vice Chairman/Mayor Scanlan motioned to approve the CONSENT DOCKET items 5.1-5.2. Trustee/Council Member Talley seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Talley, Vice Chairman/Mayor Scanlan and Chairman/Mayor Calvin Abstain: Trustee/Council Member Canaday Nays:**

6. Discussion, consideration, and possible action on items removed from the Consent Docket.

**None**

**7.** BUSINESS AGENDA: Discussion, consideration and possible action:

7.1. To Amend Section 13:4 of the **GRIEVANCE PROCEDURE** in the Spencer Personnel Policy to read as follows:

**CITY MANAGER TO MAKE FINAL DETERMINATION**. The decision of the City Manager shall be final and there will be no further appeal.

**Trustee/Council Member Canaday motioned to the GRIEVANCE PROCEDURE. Trustee/Council Member Talley seconded the motion. The vote was as follows. Yeas:** **Trustee/Council Member Canaday, Trustee/Council Member Talley, Vice Chairman/Mayor Scanlan and Chairman/Mayor Calvin Abstain: Nays:**

7.2. Regarding the acceptance of Council Member, Kerry Andrews resignation, effective December 31, 2020 at 5:00 p.m.

**Trustee/Council Member Talley motioned to Council Member, Kerry Andrews resignation. Trustee/Council Member Canaday seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Canaday, Trustee/Council Member Talley, Vice Chairman/Mayor Scanlan and Chairman/Mayor Calvin Abstain: Nays:**

7.3. Regarding the acceptance of the City Manager, Huey P. Long’s resignation, effective December 31, 2020 at 5:00 p.m.

**Trustee/Council Member Talley motioned to City Manager, Huey P. Long’s resignation. Vice Chairman/Mayor Scanlan seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Talley, Vice Chairman/Mayor Scanlan and Chairman/Mayor Calvin Abstain: Trustee/Council Member Canaday Nays:**

**8.** Remarks and Comments.

**No Comment:**

**Trustee/Council Member Canaday: Announced that on Saturday, November 21, 2020 there will be a Thanksgiving Turkey Giveaway. From 2 – 4 p.m. at the Spencer Senior Center. The coordinator for this event is Lisa Janloo and Coach Sims**

**Trustee/Council Member Talley: Thanked everyone for your prayers during the loss of his son.**

**Vice Chairman/Mayor Scanlan: Gave his condolences to Council Member Talley. Also stating that he would like to see the revised Large animal Ordinance in writing for the December 2020 meeting.**

**Chairman/Mayor Calvin: Enjoy your Thanksgiving holiday. He stated COVID-19 is real and he also gave the numbers for the City of Spencer:**

**Total cases for the City of Spencer: 238**

**Total fatalities for the City of Spencer: 3**

**Total recovery for the City of Spencer: 177**

**City Manager Long: Stated that he received the Ice Storm document 30 minutes before the meeting. Also, mention to the staff that because he is leaving at the end of the month that this will not be a time to relax. Stated the there is a lot of work to be done. No need to relax because we will need to gear up.**

9. Adjournment

**The City Council & Utility Authority meeting adjourned at 8:41 p.m.**

Respectfully Submitted,

Tanya Mustin

Tanya Mustin, Minute Taker