**CITY OF** **SPENCER**

**Regular Joint City Council & Utility Authority Meeting**

**Thursday, September 19, 2021 at 7:00 p.m.**

Pursuant to legal notice required by the Oklahoma Open Meeting Act, including posting of an agenda as required by the terms, thereof, the Spencer City Council & Utility Authority met in regular session on September 19, 2021, in the Municipal Building (City Hall), 8200 N.E. 36th Street, Spencer, Oklahoma 73084.

**Item No.**

1. Meeting was called to order at 7:04p.m.

**NOTE: The Regular City Council meeting will be held concurrently with the Utility Authority Meeting.**

1. Roll Call and declaration that a quorum is present.

|  |  |  |
| --- | --- | --- |
|  | **Present** | **Absent** |
| Chairman/Mayor Calvin | X |  |
| Vice Chairman/Mayor |  |  |
| Trustee/Council Member Williams | X |  |
| Trustee/Council Member Fair | X |  |
| Trustee/Council Member Canaday | X |  |

**A quorum was declared, and the meeting went forward.**

1. The Flag Salute and Invocation lead by Chairman/Mayor Calvin
2. CONSENT DOCKET:

a. Approval of Board Minutes from meeting of August 16, 2021, August 19, 2021, August 24, 2021, and August 27, 2021. (GG)

b. Approval of October 2021, Accounts Payables. (GG)

c. Approval of completion of Reap Grant 2020 for Waterline.

d. Approval of Annual agreement between City of Spencer and Oklahoma County Commissioner.

e. Approval of Fire Equipment agreement between Board of County Commissioners of Oklahoma and City of Spencer.

f. Approval of Resolution for Citizens Participation.

**Chairman/Mayor Calvin motioned to approve Consent Docket with corrections item #A, B, D, E, F, and the removal of C for additional information. Trustee/Council Member Faired the motion. The vote was as follows. Yeas: Trustee/Council Member Canaday, Trustee/Council Member Fair, Trustee/Council Members Williams and Chairman/Mayor Calvin Abstain: Nays:**

1. Consideration of Items Removed from the Consent Agenda

c. Approval of completion of Reap Grant 2020 for Waterline.

Discussion: City Engineer Warren Peacock stated this is merely a statement of completion to submit notification of completion to ACOG.

**Trustee/Council Member Williams motioned to approve Consent Docket item# C. Trustee/Council Member Canaday seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Canaday, Trustee/Council Member Fair, Trustee/Council Members Williams and Chairman/Mayor Calvin Abstain: Nays:**

Moved #**18.** **Citizen Participation**: Citizens may address the Board during open meeting on any matter on the agenda prior to the Board acting on the matter. On any item not on the current agenda, citizens may address the Board under the agenda item Citizens Participation. Citizen Participation is for information purposes only, and the Board cannot discuss, act, or make any decisions on matters presented under Citizens Participation. Citizens desiring to be heard will be given three (3) minutes to speak on any item on the agenda. Citizens must have signed up by 12 Noon the precedingWednesday before the meeting to be recognized*.* (Public Participation Resolution #35-07-05).

James Patton, 8917 NE 25th, Spencer, OK 73084, stated that he was concerned about the inspection fee $40 and been cited by code enforcement yet there are several abandon houses that did not receive this citation. Thanked Council Members Canaday and Williams for being available and wanted to know why Council Member Fair’s phone is always off and Mayor Calvin does not return phone calls. Need better clarification of certain items so that the citizens can understand.

Jessie Ware, concerned about police response. Stating that there was an incident that happened at the apartment complex where a person was pointing a gun around an area where children was present. When she called again that told her no call had been received. She wanted to know where to go to file a complaint.

Lisa Janloo, announced to citizens know that the State Auditor has received the request and looking over the information. A petition is still available for citizen to sign. Stating that the citizens just want to know what is happening with the money.

Christina Mahoney, 4805 Able Street, Spencer, OK 73084, upset regarding the removal of the Parks Board and wanted to let the council know that the parks are not being taken care of and that they have broken toys and things are not safe at the parks. She has video showing that the parks are not safe. Wanting to know why the city is not doing anything about it.

1. Discussion on revisions or ordinance in Spencer of alcohol sales in Spencer State law change and any changes that allow a liquor store.

Trustee/Council Member Canaday stated that we needed to have our city ordinances to match the State laws. Also, saying that the ordinances need to be updated and the State law has changed as we notice these things, we need to make sure that we are updating our ordinances. City Attorney stated that he needs to look over our ordinance pertaining to the changes that allows liquor store.

1. Discussion on fees being charged on credit card payment for utility bills and basic services fees - Need a copy of the original charge to ordinance allowing change I was told charge was only a dollar –

Trustee/Council Member Canaday has concerns about the inconvenient of paying by credit card and the fee. It was proposed by the city manager that the city council and the staff search for other credit card companies that has a lower transaction fee.

1. Discussion on flooded homes - how many homes and suggested solutions by engineer.

City Engineer Peacock, lead the discussion stating that the cause for the flooding could be several things. Also mentioned that he would reach out the County to help with the problem. City Engineer Peacock and Trustee/Council Member Canaday agreed to do a walk through to evaluate Silvercreek. He also, asked the citizens that live on Silvercreek and affected by the flooding to give their name, address, and phone number so that they can collaborate with them to evaluate the damage to everyone’s property. This process could take 30 to 60 days to see results.

1. Discussion regarding mounting list of code enforcement complaints.

Trustee/Council Member Canaday stated that she has received several calls regarding Code Enforcement. She suggested that it would be good to have a monthly code enforcement report added to the council packets. Mayor Calvin asked staff to develop a list of property and create a strategy system of sending notifications.

1. Discussion of a bike\ Horse\ scooter path to run down the edge of main roads in Spencer.

Several parents are inquiring about widening the street for a pathway that would accommodate bikes/scooters/walkers. This will be an expensive process, but it was mentioned that ACOG will help finance or match funds for city municipalities with these type of city improvements/beautifications.

1. Discussion on storm water runoff reservoirs and drainage ditches.

**Item was discussed previously by the City Engineers during the discussion regarding Silvercreek.**

1. Discussion of projects presented to Oklahoma County Commissioners for 2021/2022.

Allocated Budget and list of projects by priority.

**Item was discussed previously.**

1. Discussion regarding repairs accomplished/still needed and timeline to opening the Senior Center.

City Clerk Taft stated that the inside of the Senior Center has been completed as well as the stove has been connected. Ms. Hammons and City Clerk Taft did a walkthrough of the center. City Clerk Taft stated that the senior center committee needs to decide what they would like to do with your items. The contractors just placed it in the middle of the center for them to go through. There are a few things that need to be done such as the floor needs to be stripped and re-waxed, center needs to be sprayed. City Clerk Taft stated that there is a need for a new furnace/ A/C requesting a larger unit that will accommodate the entire center. Another contract has been submitted for this because the cost will continue to increase. City Clerk Taft stated that she has submitted an email regarding the contract. City Clerk Taft will provide a list of items that was repaired as well as items still needing to be repaired or replaced. City Clerk Taft was able to go back to the insurance to get the roof replaced which they will do next week. Also, City Clerk Taft was able negotiate to have some things taken off that they were charging for to about $3000. Mr. Hayes graciously volunteered to do the floors at the center for the city.

1. Discussion re revision of ordinance regarding travel trailers and RVs on private property

The goal is to help families help elderly and those who have a short-term housing need.

**TABLE for more research**

16. BUSINESS AGENDA: Discussion, consideration, and possible action on Business items to direct City Staff to take appropriate action. (GG)

16.1. Discussion, consideration, and action to approve Household Hazardous Waste between City of Spencer and Midwest City Municipal Authority.

**TABLE to produce a difference formula and process.**

16.3. Discussion, consideration, and action to approve the amended budget.

**Utility Authority BUSINESS AGENDA**

16.2. Discussion, consideration, and action to approve the contract for Waste Management.

Mayor Calvin initially requested two additional large trash days, but Waste Management agreed to let the citizens come to the landfill for free dump on two designated Saturdays at no cost. The agreement details were in the council’s agenda packets. The also, indicated that within the first 50 days and accurate account of the city’s trash containers. The current

**Chairman/Mayor Calvin motioned to approve the contract for Waste Management upon the City Attorney final review. Trustee/Council Member Canaday seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Canaday, Trustee/Council Member Fair, Trustee/Council Members Williams and Chairman/Mayor Calvin Abstain: Nays:**

**RCC – BUSINESS AGENDA**

16.2. Discussion, consideration, and action to approve Ordinance allowing citizens to sell home grown vegetables and produce from their home.

**Utility Authority BUSINESS AGENDA**

16.3. Discussion, consideration, and action to approve Ordinance allowing citizens to sell home grown vegetables and produce from their home.

**Trustee/Council Member Canaday motioned to approve Ordinance allowing citizens to sell home grown vegetables and produce from their home. Chairman/Mayor Calvin seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Canaday, Trustee/Council Member Fair, Trustee/Council Members Williams and Chairman/Mayor Calvin Abstain: Nays:**

EMERGENCY CLAUSE - for RCC 16.2 UA 16.3

**Trustee/Council Member Canaday motioned to approve EMERGENCY CLAUSE for Ordinance allowing citizens to sell home grown vegetables and produce from their home. Chairman/Mayor Calvin seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Canaday, Trustee/Council Member Fair, Trustee/Council Members Williams and Chairman/Mayor Calvin Abstain: Nays:**

**RCC – BUSINESS AGENDA**

16.4. Discussion, consideration, and action to approve the amended budget.

**Utility Authority BUSINESS AGENDA**

16.4. Discussion, consideration, and action to approve the amended budget.

**Trustee/Council Member Williams motioned to approve** the amended budget. **Trustee/Council Member Fair seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Fair, Trustee/Council Members Williams and Chairman/Mayor Calvin Abstain: Trustee/Council Member Canaday Nays:**

**17. NEW BUSINESS**: In accordance with the Open Meeting Act, Title 25 O.S. 311.A9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been foreseen prior to the time of posting the agenda.

Mrs. Shani Neely from the Urban League of Oklahoma City contacted Mayor Calvin about partnering with the City of Spencer to provide a Rapid COVID testing site.

Council directed staff to meet with the Urban League to get more details such as location date and times. This process will move forward pending council’s approval.

**RCC AGENDA - Executive Session:**

**19.** Consideration, discussion, and possible action to go into executive session pursuant to 25 O.S. Section 307 B (1) for the purpose of discussing the employment, hiring, appoint, demotion, disciplining or resignation for City Treasurer Cecilia Taft.

**20**. Consideration, discussion, and possible action to go into executive session pursuant to 25 O.S. Section 307 B (1) for the purpose of discussing the employment, hiring, appoint, demotion, disciplining or resignation for City Manager Shamia Jackson.

**TABLE for a later date.**

**21. Adjourn.**

ADJOURNMENT

The City Council & Utility Authority meeting adjourned at **9:50 p.m.**

**Trustee/Council Member Canaday motioned to Adjourn. Chairman/Mayor Calvin seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Canaday, Trustee/Council Member Fair, Trustee/Council Member Williams and Chairman/Mayor Calvin Abstain: Nays:**

Respectfully Submitted,

Tanya Mustin

Tanya Mustin, Minute Taker