**CITY OF** **SPENCER**

**Regular Joint City Council & Utility Authority Meeting**

**Thursday, June 20 2019 at 7:00 p.m.**

Pursuant to legal notice required by the Oklahoma Open Meeting Act, including posting of an agenda as required by the terms, thereof, the Spencer City Council & Utility Authority met in regular session on June 20, 2019 at Spencer City Hall, located at 8200 NE 36th Street, Spencer, Oklahoma.

**Minutes**

**Item No.**

1. Meeting was called to order at 7:04p.m.
2. Roll Call and declaration that a quorum is present.

|  |  |  |
| --- | --- | --- |
|  | **Present** | **Absent** |
| Chairman/Mayor Calvin | X |  |
| Vice Chairman/Mayor Scanlan | X |  |
| Trustee/Council Member Talley |  | X |
| Trustee/Council Member Andrews | X |  |
| Trustee/Council Member Canaday | X |  |

**A quorum was declared and the meeting went forward.**

1. The Flag Salute and Invocation by Mayor Calvin.

1. Citizens desiring to be heard: Citizens desiring to be heard will be given three (3) minutes to speak on any item on the agenda. Citizens must have signed up by 12 Noon the Wednesday before the meeting in order to be recognized. Public Participation Resolution # 35-07-05.

**None**

**5. CONSENT DOCKET:** (individual items may be deleted from the Consent Docket under item #6).

5.1. Approval/Ratification of the Joint City Council & Utility Authority meeting minutes from May 21, 2019. (GG & UA)

5.2. Approval/Ratification of May 2019 bi-weekly Payroll and Accounts payables. (GG & UA)

5.3. Approval/ Contract agreement for Warren Peacock.

**Vice Chairman/Mayor Scanlan motioned to approve the CONSENT DOCKET items 5.1 & 5.2. Trustee/Council Member Andrews in seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Andrews, Vice Chairman/Mayor Scanlan and Chairman/Mayor Calvin Abstain: Trustee/Council Member Canaday Nays:**

6. Discussion on items to be removed from the Consent Document. (GO & UA)

 **None**

**7. COUNCIL COMMITTEE UPDATES:**

7.1. Budget & Finance (Calvin & \_\_\_\_\_\_\_\_\_) (GG & UA)

* Budget review meetings are needing to be set and as we go into our Business Agenda a public meeting is on the agenda and will be held at that time
* Next meeting Mayor will have the new reassignments of committee members.

7.2. Public Safety (Talley &\_\_\_\_\_\_\_\_\_\_\_) (GG)

* No report from Trustee/Council Member Talley
* Trustee/Council Member Canaday acknowledge our Police and

Fire departments as the handle a situation that happened in our City very efficiently. Kudos to the departments.

7.3. Project Pride (Talley & Scanlan) (GG & UA)

* Scouts Day Camp: Several people from the Spencer community attended and volunteered.
* Continuing to look for improvement Grants working with Ms. Greenwell on this.

 7.4. Utilities (Scanlan & \_\_\_\_\_\_\_\_\_\_\_\_\_\_) (UA)

* Preparation for the 33rd Pump Station
* Continuing to repairs of city leaks.
* Several more leaks have been identified
* Public Works is looking to hire two more people on this coming Monday.
* Will be in talks with Smart Meter Company on how the smart meters work.

**8. DEPARTMENT REPORTS:** Tab 2

8.1. Administration (GG & UA) – Interim City Manager

* No report

8.2. Fire Department (GG) - Fire Chief Dale Griffin

* Monthly report is in the Council packets
* Brush Truck project is in the building phrase

 8.3. Police Department/Code Enforcement. (GG) – Chief Allen Lane

* Monthly stats is in the Council packets
* Upcoming police parole saturation throughout the neighborhoods.
* Traffic safety project coming up.
* Several car break-ins have been reported, suspects are youth. Chief ask the citizens to please lock your doors. These break-ins are occurring between 11 p.m. – 6 a.m.
* Notifying the citizens especially are senior citizens that a scam regarding medical information is going on.
* Code Enforcement new communication process is working and citations are being issued. Chief ask the citizens if you see something, say something.
* A critical incident happened in the city and the OK County Sheriff’s Department help with the night operations.
* Reminder Firework safety if you have any questions please contact the Police or Fire departments. Please pay attention to and watch the small children.
* OKC Police Department is offering an Amnesty program again.

8.4. Public Works (GG & UA) - Terry Kellum, Interim PW Director

* No report, Vice Chairman/Mayor Scanlan has already provided information during the Utilities report.

9. BUSINESS AGENDA: The following items are hereby designated for discussion and consideration which requires individual action.

9.1 Discussion, consideration, and possible action on FY2020 PPWP contract for Inmate labor.

**Vice Chairman/Mayor Scanlan motioned to approve FY2020 PPWP contract for Inmate labor. Mayor and Vice Mayor for all business accounts. Member Trustee/Council Andrews seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Andrews, Vice Chairman/Mayor Scanlan and Chairman/Mayor Calvin Abstain: Nays: Trustee/Council Member Canaday**

9.2 Discussion, consideration, and possible action on Oklahoma County-Spencer Jail Services Agreement.

**DISCUSSION: The cost of $44.61 per prisoner per day. That cost is passed on to the inmate if they are found guilty.**

**Vice Chairman/Mayor Scanlan motioned to approve possible action on Oklahoma County-Spencer Jail Services Agreement. Mayor and Vice Mayor for all business accounts. Member Trustee/Council Canaday seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Canaday, Trustee/Council Member Andrews, Vice Chairman/Mayor Scanlan and Chairman/Mayor Calvin Abstain: Nays:**

9.3 Discussion, consideration, and possible action on Central Square Technologies quote for Cloud Services.

**DISCUSSION ONLY: 9.3 DID NOT PASS! This matter has been tabled until the next meeting and the council requested additional research information.**

**Vice Chairman/Mayor Scanlan motioned to approve possible action on Central Square Technologies quote for Cloud Services. Mayor and Vice Mayor for all business accounts. Member Trustee/Council Andrews seconded the motion. The vote was as follows. Yeas: Vice Chairman/Mayor Scanlan and Chairman/Mayor Calvin Abstain: Trustee/Council Member Canaday and Trustee/Council Member Andrews Nays: 9.3 DID NOT PASS!**

**9.4** Discussion, consideration, and possible action on 9-1-1 ACOG Telephone service fee rate.

**\*DISCUSSION: Service will be provided by the County. Needing a resolution saying that the City of Spencer is going to participate. Other notes: 3% of the recurring charges. Also it was requested that 911 Information be included in the city’s newsletter.**

**Member Trustee/Council Canaday motioned to approve** **possible action on 9-1-1 ACOG Telephone service fee rate. Trustee/Council Member Andrews seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Canaday, Trustee/Council Member Andrews, Vice Chairman/Mayor Scanlan and Chairman/Mayor Calvin Abstain: Nays:**

9.5. Discussion, consideration, and possible action to change Holiday Schedule to match the state instead of the Federal.

**\*DISCUSSION: Adhere to the State and not Federal Holiday observance. Suggested to no longer observe Columbus Day and move the holiday to December 24th.**

**Member Trustee/Council Andrews motioned to approve** **possible action to change Holiday Schedule to match the state instead of the Federal. Vice Chairman/Mayor Scanlan seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Andrews, Vice Chairman/Mayor Scanlan and Chairman/Mayor Calvin Abstain: Trustee/Council Member Canaday Nays:**

9.6. Discussion, consideration, and possible action to co-sponsor basketball camp for youth conducted by Oklahoma Christian University.

**\*DISCUSSION: Kendre Talley a graduate of Star Spencer High School and Oklahoma Christian is the current Interim Men’s Basketball Coach at Oklahoma Christian. Oklahoma Christian will be hosting a basketball clinic in July, 2020 at Star Spencer High School. They would like for the City of Spencer to be a Co-Sponsor of this event. There will be no cost the city. City Attorney Pool stated that it is lawful to do if we do not contribute monetary sponsorship.**

**Member Trustee/Council Andrews motioned to approve** **possible action to co-sponsor basketball camp for youth conducted by Oklahoma Christian University. Vice Chairman/Mayor Scanlan seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Canaday, Trustee/Council Member Andrews, Vice Chairman/Mayor Scanlan and Chairman/Mayor Calvin Abstain: Nays:**

9.7. Discussion, consideration, and possible action to allow staff to enter into Inter-local Contract for Cooperative Purchasing with HGACBUY.

**\*DISCUSSION: This will save time and will not have to go through the bidding progress. Contract is at cost and there is no cost to be a member.**

**Member Trustee/Council Andrews motioned to approve** **possible action to allow staff to enter into Inter-local Contract for Cooperative Purchasing with HGACBUY. Vice Chairman/Mayor Scanlan seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Andrews, Vice Chairman/Mayor Scanlan and Chairman/Mayor Calvin Abstain: Trustee/Council Member Canaday Nays:**

9.8. Discussion, consideration and possible action on Public Budget Hearing.

**Regular Meeting adjourned at 8:09 p.m.**

**Public Hearing: 8:11 p.m.**

**\*DISCUSSION: Budget FYI 2019-2020**

**Budget Request for each department**

**Member Trustee/Council Andrews motioned to approve** **possible action to allow staff to enter into Inter-local Contract for Cooperative Purchasing with HGACBUY. Vice Chairman/Mayor Scanlan seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Andrews, Vice Chairman/Mayor Scanlan and Chairman/Mayor Calvin Abstain: Trustee/Council Member Canaday Nays:**

9.9. Discussion, consideration and possible action on application for lot split; Lorenzo H. Henderson.

**\*DISCUSSION: D.W. Converse Survey & Engineering, Inc represented Mr. Lorenzo Henderson regarding the lot split on the property located on Midwest Blvd. and 36th Street. He would like to subdivide lot splits in 3 tracks on 36th street and 3 tracks on Midwest Blvd. and offer this property in an auction.**

**\*\*Two attempts by Mr. Henderson and Mr. Converse were made to the Planning Commission but they were unsuccessful. Because this is a time sensitive matter this is the reason for coming to the council.**

**Vice Chairman/Mayor Scanlan motioned to approve with conditional approval from the Planning Commission on application for lot split; Lorenzo H. Henderson. Trustee/Council Member Canaday seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Canaday, Trustee/Council Member Andrews, Vice Chairman/Mayor Scanlan and Chairman/Mayor Calvin Abstain: Nays:**

9.10. Discussion, consideration and possible action on approving the FY 2019-2020 Budget Resolution #109-06-20.

**Vice Chairman/Mayor Scanlan motioned to approve** **possible action on approving the FY 2019-2020 Budget Resolution #109-06-20. Trustee/Council Member Andrews seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Andrews, Vice Chairman/Mayor Scanlan and Chairman/Mayor Calvin Abstain: Trustee/Council Member Canaday Nays:**

**\*DISCUSSION: REMOVED FROM THE AGENDA**

**9.11. Discussion, consideration and possible action for approval of 2019 Amnesty program.**

**9.12. Discussion, consideration and possible action for approval of temporary amendment of municipal ordinance 28-6B fireworks use regulated.**

**10. EXECUTIVE SESSION:**

Proposed Action Request on *Executive Session* items:

10.1 Discussion, consideration, and possible action to enter into Executive Session pursuant to and as authorized by 25 O.S. Section 307(B)(2). Discussing negotiations concerning employees and representatives of employee groups; International Association of Fire Firefighters Local #4050, Drake Davis

10.2. Discussion, consideration, and possible action to enter into Executive Session pursuant to and as authorized by 25 O.S. Section 307(B)(4). Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest;

10.3. Discussion, consideration, and possible action to enter into Executive Session pursuant to and as authorized by 25 O.S. Section 307(B)(4). Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest;

**Member Trustee/Council Andrews motioned to motion to approve action enter into Executive Session. Vice Chairman/Mayor Scanlan seconded the motion. The vote was as follows. Yeas: Trustee/Council Member Canaday, Trustee/Council Member Andrews, Vice Chairman/Mayor Scanlan and Chairman/Mayor Calvin Abstain: Nays:**

**The City Council went into Executive at 8:32.m.**

**Time Council Returned to Open Session: 9:28 p.m.**

11. Possible Action on Executive Session Items. (GG & UA)

***Recommendations from Executive Session:***

**Staff to proceed with the decision from Executive session.**

**12. NEW BUSINESS.** Discussion, consideration, and possible of New Business item/s, and direct City Staff to take appropriate action... (“New Business,” as used herein, shall mean any matter not know about or which could not have been reasonably foreseen prior to the time of posting.)

**9.11. Discussion, consideration and possible action for approval of 2019 Amnesty program. TABLE**

**9.12. Discussion: Changed the date of being able to do fireworks in the City of Spencer. The days are Thursday, Friday, Saturday and Sunday.**

13. Remarks and Comments.

**No Comments:** City Attorney Poole, Tanya Mustin and Mayor Calvin

**Trustee/Council Member Canaday:**  Expressed how proud she was of our Police Department.

**Trustee/Council Member Andrews:** Mentioned about the rook at Kringlen Park getting fixed.

**Vice Chairman/Mayor Scanlan:** Requesting that the comments/announcements be move up on the agenda before adjourning into Executive Session.

14. Adjournment

**The meeting adjourned at 9:01 p.m.**

Respectfully Submitted,

Tanya Mustin

Tanya Mustin, Minute Taker