



## City of Spencer

PO Box 660 / 8200 NE 36<sup>th</sup> Street  
Spencer, Oklahoma 73084

PH: (405) 771-3226 FAX: (405) 771-3228

**SPECIAL EVENTS PERMIT \$ \_\_\_\_\_**

Clean up Deposit \$ \_\_\_\_\_

Event Includes: \$

☐

Parade

☐

Street Closure

☐

Street Activities

☐

Carnival/Circus

☐

Residential Area

☐

Live Entertainment

☐

Block party

Number of people \_\_\_\_\_

Size of area \_\_\_\_\_

Number of tents \_\_\_\_\_

Event & Date \_\_\_\_\_

Location: \_\_\_\_\_

Start time: \_\_\_\_\_ End time: \_\_\_\_\_

Primary Contacts (during the event):

Name \_\_\_\_\_

Name \_\_\_\_\_

Mobile \_\_\_\_\_

Mobile \_\_\_\_\_

Email \_\_\_\_\_

Email \_\_\_\_\_

Event Coordinator Signature \_\_\_\_\_

By signing this permit, the event coordinator and their organization partners agree to abide the applicable general rules of the application listed and the applicable laws referenced under The City of Spencer regulations.

Return to: The City of Spencer 8200 N.E 36<sup>th</sup> Spencer, Oklahoma 73084 (405) 771-3226

OFFICE USE

Staff Comments \_\_\_\_\_

City Manager \_\_\_\_\_ Date: \_\_\_\_\_ Code enforcement \_\_\_\_\_

Chief of Police \_\_\_\_\_ Fire Dept. \_\_\_\_\_ Public works \_\_\_\_\_