



The City of Spencer

P O Box 660
8200 NE 36th Street
Spencer, OK 73084
(405) 771-3226
(405) 771-3228 Fax

**Spencer Recreation Facility Use
Permit Application**

(Deposit and Rental due at the time of application submission)

1. Name of Applicant _____

Name of Organization _____

Public

Private

Non-Profit

2. Are you a Vendor or Concessionaire? Yes No

Will you prepare and/or sell food items at Spencer Parks Facility? Yes No

Telephone _____ Fax # _____

Address _____

Email _____ Cell phone _____

3. Date/Time Requested From _____ To _____

4. Area/Location Requested _____

5. Purpose of Event _____

6. Number of Attendees Expected _____

7. Will added security or traffic control be necessary? Yes No

8. Special Conditions Needed _____

I, the undersigned applicant, being duly authorized to sign for the organization designated herein, have read and understand the permit conditions which are defined in the City of Spencer Code of Ordinances Part 11, Chapters 1 and 2 and have caused this application to be submitted this

Date

Year

Signature

FOR OFFICE USE ONLY

The use permit application is: APPROVED DISAPPROVED

Parks Board Representative or City Manager _____
Signature Date