

Regular Joint City Council & Utility Authority Meeting Minutes

Date: Thursday, April 18, 2024

Meeting Type: Special

Regular

Circle One

Agenda Items

1. Call to Order Time: 7:07 p.m.
2. Roll Call and Declaration that a Quorum is present.

	<u>Present</u>	<u>Absent</u>
Chairman/Mayor Calvin	X	
Vice Chairman/Mayor C. Williams	X	
Trustee/Council Member Tipton-Reeves	X	
Trustee/Council Member Ware	X	
Trustee/Council Member Canaday		X

Quorum Declared: **A quorum was declared.**

3. The Flag Salute by Mayor Calvin and Invocation by Mayor Calvin
4. **Citizen Participation:** A citizen may make comment to the City Council during the citizens desiring to be heard portion of the agenda. A citizen should state his or her address or indicate if they are a resident of the City of Spencer. A citizen may speak on any topic, but the council persons cannot respond, discuss, act, or make any decisions on any matters presented under Citizens Participation. A citizen may only speak for three (3) minutes total. Any citizen desiring to be heard must sign a form desiring to be heard and the form must be presented to the City Clerk or other designated person fifteen (15) minutes prior to the meeting. (Public Participation Resolution #09-16-2021).

Dewayne Peters, 4102 N Post Road, Spencer, OK 73084 – Mr. Peters serves as the Parks Board Chair wanted to give updates about 2nd Annual Tee It Up FORE Spencer Parks Golf Tournament will be held on May 3, 2024, at the John Conrad Golf Course in Midwest City, OK. He mentioned that he needs donations such as gift cards from Walmart, Crest, Sam’s etc. Also need bags to give to the golf participants.

5. CONSENT DOCKET: (individual items may be deleted from the Consent Docket under #6)
 - a. Approval of February 2024 and March 2024 Accounts Payables.
 - b. Approval of Minutes from February 15, 2024, meeting.

	<u>Motion</u>	<u>Second</u>	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Chairman/Mayor Calvin			X		
Vice Chairman/Mayor C. Williams		X	X		
Trustee/Council Member Tipton-Reeves			X		
Trustee/Council Member Ware	X		X		
Trustee/Council Member Canaday					

***Approved with corrections**

6. Consideration of Items Removed from the Consent Agenda
NONE

Please Note:

GG=General Government

UA=Utility Authority

7. BUSINESS AGENDA: The following items are hereby designated for discussion and consideration which requires individual action.

7.1. OG&E presentation – Emily Tate– Presentation Only

Mrs. Emily Tade the new Community Affairs Representative presented information regarding our community. Stating that the Annual Spencer investment from OG&E was cost to \$200,000. Also gave the phone number if you need to report Street light outage (800)272-9741.

	<u>Motion</u>	<u>Second</u>	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Chairman/Mayor Calvin					
Vice Chairman/Mayor C. Williams					
Trustee/Council Member Tipton-Reeves					
Trustee/Council Member Ware					
Trustee/Council Member Canaday					

7.2. BancFirst Presentation:Statement made by Mayor Frank Calvin.

7.3. Resolution to remove City of Spencer bank accounts from Sooner State Bank to BancFirst.

	<u>Motion</u>	<u>Second</u>	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Chairman/Mayor Calvin			X		
Vice Chairman/Mayor C. Williams		X	X		
Trustee/Council Member Tipton-Reeves			X		
Trustee/Council Member Ware	X		X		
Trustee/Council Member Canaday					

7.4. Final Acceptance from Downey for Kringlen Park Construction

Discussion: Project Manager Kori Peacock stated that they met last Friday and with some minor fixes the project is complete. She also thanked the Parks Board for all of their assistance as well as Council Member Tipton-Reeves for his expertise and knowledge on finding the needed minor fixes.

Notation: The Roads for the park will be completed on Friday.

	<u>Motion</u>	<u>Second</u>	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Chairman/Mayor Calvin	X		X		
Vice Chairman/Mayor C. Williams			X		
Trustee/Council Member Tipton-Reeves			X		
Trustee/Council Member Ware		X	X		
Trustee/Council Member Canaday					

7.5 Approve Ordinance to ban dangerous weapons from inside Kringlen Park Arena

DISCUSSION: Approved with the change of language on the original ordinance.

	<u>Motion</u>	<u>Second</u>	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Chairman/Mayor Calvin	X		X		
Vice Chairman/Mayor C. Williams		X	X		
Trustee/Council Member Tipton-Reeves			X		
Trustee/Council Member Ware			X		
Trustee/Council Member Canaday					

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7.5. Emergency for Ordinance to ban dangerous weapons from inside Kringlen Park Arena

	<u>Motion</u>	<u>Second</u>	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Chairman/Mayor Calvin	X		X		
Vice Chairman/Mayor C. Williams			X		
Trustee/Council Member Tipton-Reeves			X		
Trustee/Council Member Ware		X	X		
Trustee/Council Member Canaday					

7.6. Accept planning commission recommendation to fee schedule updates.

Discussion: **TABLED for more information**

	<u>Motion</u>	<u>Second</u>	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Chairman/Mayor Calvin					
Vice Chairman/Mayor C. Williams					
Trustee/Council Member Tipton-Reeves					
Trustee/Council Member Ware					
Trustee/Council Member Canaday					

7.7. Renewal of Midwest City Jail Service Agreement.

Discussion: This is the annual agreement that the City of Spencer does every year. The deadline to sign the agreement is June 30, 2024.

	<u>Motion</u>	<u>Second</u>	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Chairman/Mayor Calvin		X	X		
Vice Chairman/Mayor C. Williams	X		X		
Trustee/Council Member Tipton-Reeves			X		
Trustee/Council Member Ware			X		
Trustee/Council Member Canaday					

7.8. Resolution to allow employees to donate sick leave to other employees.

Discussion: Reason for this is to make it fair across the board.

	<u>Motion</u>	<u>Second</u>	<u>Yea</u>		<u>Nay</u>	<u>Abstain</u>
Chairman/Mayor Calvin			X			
Vice Chairman/Mayor C. Williams	X		X			
Trustee/Council Member Tipton-Reeves		X	X			
Trustee/Council Member Ware			X			
Trustee/Council Member Canaday						

7.9. Switch to Aberdeen Enterprise for Collection and court fines.

Discussion: The current collection service for 5-6 years has done absolutely nothing. The City of Spencer needs to do something about this soon.

	<u>Motion</u>	<u>Second</u>	<u>Yea</u>		<u>Nay</u>	<u>Abstain</u>
Chairman/Mayor Calvin			X			
Vice Chairman/Mayor C. Williams			X			
Trustee/Council Member Tipton-Reeves		X	X			
Trustee/Council Member Ware	X		X			
Trustee/Council Member Canaday						

7.10. Vertical bridge offer

Discussion: **TABLED for additional research**

	<u>Motion</u>	<u>Second</u>	<u>Yea</u>		<u>Nay</u>	<u>Abstain</u>
Chairman/Mayor Calvin						
Vice Chairman/Mayor C. Williams						
Trustee/Council Member Tipton-Reeves						
Trustee/Council Member Ware						
Trustee/Council Member Canaday						

7.11. Closeout of 2023 FIRE REAP Grant

DISCUSSION: Everything has been spent and has met all requirements

	<u>Motion</u>	<u>Second</u>	<u>Yea</u>		<u>Nay</u>	<u>Abstain</u>
Chairman/Mayor Calvin			X			
Vice Chairman/Mayor C. Williams	X		X			
Trustee/Council Member Tipton-Reeves			X			
Trustee/Council Member Ware		X	X			
Trustee/Council Member Canaday						

7.12. Surplus of 2015 Police Tahoe

DISCUSSION: It will cost more to repair. Needing approval to surplus. eBay page has been setup.

	<u>Motion</u>	<u>Second</u>	<u>Yea</u>		<u>Nay</u>	<u>Abstain</u>
Chairman/Mayor Calvin			X			
Vice Chairman/Mayor C. Williams			X			
Trustee/Council Member Tipton-Reeves		X	X			
Trustee/Council Member Ware	X		X			
Trustee/Council Member Canaday						

8. **Executive Session:** Consideration, discussion, and possible action to enter into Executive Session pursuant to Title 25 Oklahoma Statute 307 (B) (1) to discuss the payoff of the offer of compromise from the City of Spencer to the IRS for back tax purposes.

The City Council went into the Executive at 8:17 p.m.

	<u>Motion</u>	<u>Second</u>	<u>Yea</u>		<u>Nay</u>	<u>Abstain</u>
Chairman/Mayor Calvin	X		X			
Vice Chairman/Mayor C. Williams			X			
Trustee/Council Member Tipton-Reeves		X	X			
Trustee/Council Member Ware			X			
Trustee/Council Member Canaday						

The City Council returned the Open Session at 8:40 p.m.

	<u>Motion</u>	<u>Second</u>	<u>Yea</u>		<u>Nay</u>	<u>Abstain</u>
Chairman/Mayor Calvin			X			
Vice Chairman/Mayor C. Williams			X			
Trustee/Council Member Tipton-Reeves		X	X			
Trustee/Council Member Ware	X		X			
Trustee/Council Member Canaday						

The council instructed staff to pay the offer to the IRS.

9. **NEW BUSINESS:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

NONE

10. Council Member Comments:

Council Member Ward One (Tonni Canaday): Absent

Council Member Ward Two (Earnest Ware): No Comment

Council Member Ward Four (Danell Tipton Reeves): Acknowledge the City staff and encourage them to keep up the excellent work. Stating that everyone is doing an excellent job.

Council Member Ward Four (Charmin Williams): No Comment

Council Member At Large (Frank Calvin): Thanked everyone. Stating that this has been a great ride and the change for the City of Spencer has been a long time coming and in which he is extremely excited about. Mentioned that we must think forward for the greater good of our city. Also, acknowledged Shawntay Alexander for her work in the community and her concerns and actions about our community schools.

City Manager Jackson: She wanted to publicly say to the staff of the City of Spencer has worked hard and show up every day to make sure the work of the city is taken care of.

Attorney Vincent: No Comments

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Recess to move to the Utility Authority: 8:09 p.m.

Returned from Utility Authority: 8:12 p.m.

12. ADJOURNMENT

Time meeting adjourned: **8:43p.m.**

	<u>Motion</u>	<u>Second</u>	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Chairman/Mayor Calvin	X		X		
Vice Chairman/Mayor C. Williams		X	X		
Trustee/Council Member Tipton-Reeves			X		
Trustee/Council Member Ware			X		
Trustee/Council Member Canaday					

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Utility Authority Meeting Minutes

Date: Thursday, April 18, 2024

Meeting Type: Special

Regular

Circle One

Agenda Items

1. Call to Order Time: 8:09 p.m.
2. Roll Call and Declaration that a Quorum is present.

	<u>Present</u>	<u>Absent</u>
Chairman/Mayor Calvin	X	
Vice Chairman/Mayor C. Williams	X	
Trustee/Council Member Tipton-Reeves	X	
Trustee/Council Member Ware	X	
Trustee/Council Member Canaday		X

Quorum Declared: **A quorum was declared.**

3. **Citizen Participation:** A citizen may make comment to the City Council during the citizens desiring to be heard portion of the agenda. A citizen should state his or her address or indicate if they are a resident of the City of Spencer. A citizen may speak on any topic, but the council persons cannot respond, discuss, act, or make any decisions on any matters presented under Citizens Participation. A citizen may only speak for three (3) minutes total. Any citizen desiring to be heard must sign a form desiring to be heard and the form must be presented to the City Clerk or other designated person fifteen (15) minutes prior to the meeting. (Public Participation Resolution #09-16-2021). **NONE**

4. **CONSENT DOCKET:** (individual items may be deleted from the Consent Docket under #6)
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***Approved with corrections**

	<u>Motion</u>	<u>Second</u>	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Chairman/Mayor Calvin	X		X		
Vice Chairman/Mayor C. Williams			X		
Trustee/Council Member Tipton-Reeves		X	X		
Trustee/Council Member Ware			X		
Trustee/Council Member Canaday					

5. Consideration of Items Removed from the Consent Agenda
NONE

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6. BUSINESS AGENDA: The following items are hereby designated for discussion and consideration which requires individual action.

6.1 Resolution to remove City of Spencer Utility Bank Accounts from Sooner State Bank to BancFirst

Discussion:

	<u>Motion</u>	<u>Second</u>	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Chairman/Mayor Calvin			X		
Vice Chairman/Mayor C. Williams			X		
Trustee/Council Member Tipton-Reeves		X	X		
Trustee/Council Member Ware	X		X		
Trustee/Council Member Canaday					

6.2 Approval to use Aberdeen Enterprises II, Inc. for collection of Utility Bills.

	<u>Motion</u>	<u>Second</u>	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Chairman/Mayor Calvin		X	X		
Vice Chairman/Mayor C. Williams			X		
Trustee/Council Member Tipton-Reeves			X		
Trustee/Council Member Ware	X		X		
Trustee/Council Member Canaday					

7. **NEW BUSINESS:** In accordance with the Open Meeting Act, Title 25 O.S. 311.A9 of the Oklahoma Statutes, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

NONE

ADJOURNMENT

Time meeting adjourned: **8:12 p.m.**

	<u>Motion</u>	<u>Second</u>	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Chairman/Mayor Calvin	X		X		
Vice Chairman/Mayor C. Williams		X	X		
Trustee/Council Member Tipton-Reeves			X		
Trustee/Council Member Ware			X		
Trustee/Council Member Canaday					

Respectfully Submitted,

Tanya Mustin

Tanya Mustin, Minute Taker

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